

COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
Coatesville Area Senior High School Auditorium
JUNE 26, 2018 - 7:00 PM

OPENING ACTIVITIES

1. CALL TO ORDER AT 7:06 P.M.

2. READING OF MISSION STATEMENT

The Mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

| | |
|--|-----------------------------------|
| Dean A. Snyder, President - <i>present</i> | (Finance Committee) |
| Ann M. Wuertz, Vice President - <i>present</i> | (Operations & Policy Committees) |
| Robert J. Fisher - <i>present</i> | (Education & Finance Committees) |
| Bashera Grove - <i>present</i> | (Education Committee) |
| James Hills - <i>present</i> | (Finance & Operations Committees) |
| Thomas N. Keech - <i>present</i> | (Education Committee) |
| Robert T. Marshall, Jr. - <i>absent</i> | (Operations Committee) |
| Brandon J. Rhone - <i>absent</i> | (Policy Committee) |
| Thomas Siedenbuehl - <i>present</i> | (Policy Committee) |

Administration

Dr. Cathy Taschner, Superintendent of Schools - *present*
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *present*
Dr. Cynthia Ajemian, Director of Special Education - *absent*
Jeffrey Ammerman, Director of Business Administration - *present*
Karen Hall, Director of Human Resources and School Board Secretary - *present*
Jason Palaia, Director of Elementary and Secondary Education - *present*
Rita Perez, Director of Pupil Services - *present*

Student Representatives

Jared Elters, Senior Class Representative- *absent*
Diamond Marrow, Junior Class Representative- *absent*

Solicitor

Michael I. Levin, Esquire- *absent*

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the May 29, 2018 School Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: James Hills

Second: Ann Wuertz

Vote: 6-0-1

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the June 12, 2018 Special Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: James Hills

Second: Ann Wuertz

Vote: 6-0-1

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

- Catherine Courreges
- Liz Muirhead
- Renee Carey

EXECUTIVE SESSION

An executive session will be held on Monday, June 25, 2018 for legal and personnel reasons.
An executive session was held on Monday, June 11, 2018 for legal and personnel reasons.

STUDENT REPRESENTATIVE'S REPORT

SUPERINTENDENT'S REPORT

The superintendent's report was provided by Dr. Cathy Taschner

SPECIAL REPORTS

IMPORTANT DATES

| Date | Time | Meetings | Place |
|---------------|-------------|----------------------------------|-----------------------|
| July 10, 2018 | 6:00 PM | All Committees & Special Meeting | C.A.S.H.S. Auditorium |
| July 24, 2018 | 7:00 PM | School Board Meeting | C.A.S.H.S. Auditorium |

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. **CONSENT AGENDA** *(Dean Snyder, Board President)*

RECOMMENDED MOTION: That the Board of School Directors approve the consent agenda items:

Items to be removed from Consent Agenda:

2-K Donations
2-L Coatesville Area Teachers Association Agreement

Motion: James Hills

Second: Ann Wuertz

Vote: 7-0-0

2. **FINANCE COMMITTEE** *(Dean Snyder, Chair)*

A. **Financial Statements**

RECOMMENDED MOTION: That the Board of School Directors approve the financial statements and the bills payable list, as presented. *(Enclosures)*

B. **Gift Donation**

RECOMMENDED MOTION: That the Board of School Directors approve the acceptance of the donations to CAIHS as presented:

- Chick-Fil-A 100 Free Meal Cards
- WaWa 32 Hot Beverage Coupons

C. **Revised Lease with Art Partners**

RECOMMENDED MOTION: That the Board of School Directors approve the revised lease with Art Partners Studio for space in the Benner Building from July 1, 2018 through December 31, 2018.

D. **Revised Lease with The Newlin Foundation**

RECOMMENDED MOTION: That the Board of School Directors approve the revised lease with The Newlin Foundation for space in the Benner Building from July 1, 2018 through June 2021. (Enclosure)

E. **CCIU Occupational Education Budget**

RECOMMENDED MOTION: That the Board of School Directors approve the CCIU Occupational Education Budget, as presented. Estimated cost for 2018-19 for CASD is \$3,362,634. (Enclosure)

F. **Revised Agreement with Brandywine Hospital for Athletic Training Services**

RECOMMENDED MOTION: That the Board of School Directors approve revision of the Agreement with Brandywine Hospital to provide athletic training services from August 1, 2018 through July 31, 2020 at a cost of \$40,000 per trainer provided. (Enclosure)

- G. LifeTouch Commission Checks**
RECOMMENDED MOTION: That the Board of School Directors accept the LifeTouch Commission checks for Kings Highway Elementary School in the amount of \$992.
- H. Graystone Academy Charter School**
RECOMMENDED MOTION: That the Board of School Directors accept the General Fund Escrow check from the County of Chester Prothonotary's Office for the remaining bond balance in the amount of \$7,945.57.
- I. Advanced Protection Services for Security Services**
RECOMMENDED MOTION: That the Board of School Directors approve the Agreement with Advanced Protection Services to provide security services from July 1, 2018 through June 30, 2019 at a cost of \$26 per hour. (Enclosure)
- J. EBS Healthcare Therapy Services**
RECOMMENDED MOTION: That the Board of School Directors approve the Agreement with EBS Healthcare to provide therapy services from July 1, 2018 through June 30, 2021. Rates vary per type of service provided. (Enclosure)
- K. Donations**
RECOMMENDED MOTION: That the Board of School Directors accept the monetary donations from the following sponsors:

| <u>Amount</u> | <u>Donor/Sponsor</u> | <u>Purpose</u> |
|---------------|----------------------------------|---------------------------|
| \$1,000 | Insight Workforce Solutions, LLC | Retirement/Service Dinner |
| \$250 | Robert Half International, Inc. | Retirement/Service Dinner |
| \$250 | Echelon | Retirement/Service Dinner |

Motion: James Hills Second: Robert Fisher Vote: 7-0-0

- L. Coatesville Area Teachers Association Agreement**
RECOMMENDED MOTION: That the Board of School Directors approve the collective bargaining agreement in accordance with the Tentative Agreements agreed upon. The President and Chief Negotiator are hereby authorized to sign the agreement upon its completion.
- Motion: Bashera Grove Second: Thomas Keech Vote: 7-0-0
- M. Human Resources Report**
RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leaves of absence, transfers, changes of status and corrections, as outlined below:

- 1. Resignations - Regular and Extra Duty**
RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Ashe, Patricia, Teacher for South Brandywine Middle School. Letter Dated: 6/8/2018. Reason: Personal. Effective: 6/8/2018.
- 2) DeSimone, Morgan, Elementary Teacher for Caln Elementary School. Letter Dated: 6/4/2018. Reason: Personal. Effective: 6/8/2018.
- 3) Divirgilio, Kimberly, Teacher for South Brandywine Middle School. Letter Dated: 6/8/2018. Reason: Personal. Effective: 6/8/2018.
- 4) Haitz, Heather, Biology Teacher for the Coatesville Area Intermediate High School. Letter Dated: 6/20/2018. Reason: Personal. Effective: 6/20/2018.
- 5) Loescher, Pamela, Elementary Teacher for Caln Elementary School. Letter Dated: 6/19/2018. Reason: Personal. Effective: 6/20/2018.
- 6) Stevenson, Jill, Teacher for South Brandywine Middle School. Letter Dated: 6/8/2018. Reason: Personal. Effective: 6/8/2018.

b. EXTRA DUTY

- 1) Bien, Jessica, Softball Coach for North Brandywine Middle School. Letter Dated: 6/5/2018. Reason: Personal. Effective: 6/5/2018.
- 2) Brooks, Nicole, Cheerleading Coach for South Brandywine Middle School. Letter Dated: 6/13/2018. Reason: Personal. Effective: 6/13/2018.
- 3) Colgan, Kelly, Softball Coach for North Brandywine Middle School. Letter Dated: 6/5/2018. Reason: Personal. Effective: 6/5/2018.
- 4) Gibb, Lauren, Co-Student Council Advisor for North Brandywine Middle School. Letter Dated: 6/14/2018. Reason: Personal. Effective: 6/14/2018.

2. **New Appointments - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Kohr, Becky, Supervisor of Special Education for the Coatesville Area School District. Posted: 6/5/2018. Salary: \$99,500. Degree: BS—Education- Visually Impaired, Kutztown University. MA—Educational Leadership, Immaculata University. Certifications: Supervisor Special Education PK-12, Visually Impaired PK-12, Special Education PK-12, Elementary K-6. Effective: 7/1/2018. SP4: Approved. Pending 168 Forms.

b. EXTRA DUTY

- 1) Aaronson, Alicia, ESY Aide for the Coatesville Area School District. Posted: 1/22/2018. Salary: \$12.50/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 2) Cole, Kelly, Summer School Lead Teacher for Caln Elementary School. Posted: 6/4/2018. Salary: \$33/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 3) Cumens, Markelle, Summer School Food Service Substitute for the Coatesville Area School District. Posted: 6/8/2018. Salary: \$11/hour. Effective: 6/25/2018. SP4: Staff.
- 4) Cumens, Markelle, Summer Clerical Help for the Coatesville Area Administration Building. Posted: 1/23/2018. Salary: \$10/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 5) Del Grippo, Kristen, Summer School Principal for the Coatesville Area Senior High School. Posted: 5/14/2018. Salary: \$33/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 6) Eberly, Rebecca, Head Girls' Indoor Track Coach for the Coatesville Area High School Campus. Posted: 5/21/2018. Salary: \$5,084.00. Effective: 2018—2019 School Year. SP4: Staff.
- 7) Eberly, Rebecca, Head Cross Country Coach for the Coatesville Area High School Campus. Posted: 5/21/2018. Salary: \$4,561.25. Effective: 2018—2019 School Year. SP4: Staff.
- 8) George, Brenda, ESY Teacher for the Coatesville Area School District. Posted: 1/22/2018. Salary: \$33/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 9) Kailer, Jessica, ESY Teacher for the Coatesville Area School District. Posted: 1/22/2018. Salary: \$33/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 10) Kirk, Kim, ESY Aide for the Coatesville Area School District. Posted: 1/22/2018. Salary: \$12.50/hour. Effective: 6/25/2018-8/2/2018. SP4: Approved. Pending 168 Forms.
- 11) McLaughlin, Jena, ESY Aide for the Coatesville Area School District. Posted: 1/22/2018. Salary: \$12.50/hour. Effective: 6/25/2018-8/2/2018. SP4: Staff.
- 12) Myer, Victoria, Summer School Food Service Substitute for the Coatesville Area School District. Posted: 6/1/2018. Salary: \$11/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 13) Peazzoni, Joanne, Summer School Food Service General Utility Worker for North Brandywine Middle School. Posted: 6/1/2018. Salary: \$11/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.

- 14) Reyher, Patricia, ESY Teacher for the Coatesville Area School District. Posted: 1/22/2018. Salary: \$33/hour. Certifications: Special Education PK-8, Elementary K-6, English 7-12. Effective: 6/25/2018—8/2/2018. SP4: Approved. Pending 168 Forms.
- 15) Rusnak, Hillory, Summer School Lead Teacher for Rainbow Elementary School. Posted: 6/4/2018. Salary: \$33/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 16) Schroeder, Cheryl, Summer School Food Service General Utility Worker for Rainbow Elementary School. Posted: 6/1/2018. Salary: \$11/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 17) Shumaker, Roberta, Summer School Nurse for the Coatesville Area School District. Posted: 1/23/2018. Salary: \$33/hour. Effective: 6/25/2018-8/2/2018. SP4: Approved. Pending 168 Forms.
- 18) Tooles, Margaret, ESY Aide for the Coatesville Area School District. Posted: 1/22/2018. Salary: \$12.50/hour. Effective: 6/25/2018-8/2/2018. SP4: Staff.
- 19) Vasko, Kristen, Summer School Food Service General Utility Worker for Caln Elementary School and the Coatesville Area Senior High School. Posted: 6/1/2018. Salary: \$11/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 20) Wagner, Abigail, ESY Aide for the Coatesville Area School District. Posted: 1/22/2018. Salary: \$12.50/hour. Effective: 6/25/2018—8/2/2018. SP4: Approved.
- 21) Washington, Angel, Summer School Food Service General Utility Worker for Scott Middle School. Posted: 6/1/2018. Salary: \$11/hour. Effective: 6/25/2018—8/2/2018. SP4: Approved.
- 22) Williamson, Michael, Summer School Leader Teacher for Scott Middle School. Posted: 6/4/2018. Salary: \$33/hour. Effective: 6/25/2018—8/2/2018. SP4: Approved.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. NON-CERT

- 1) Jackson, Karen, Recording Secretary for the Coatesville Area School District. Effective: 6/13/2018—7/2/2018.

4. Involuntary Transfers:

RECOMMENDED MOTION: That the Board of School Directors approve the Involuntary Transfer of:

a. CATSS

- 1) Benjamin, Lorraine, move from Principal's Secretary for Friendship Elementary School to Principal's Secretary for Reeceville Elementary School. Effective: 6/18/2018.
- 2) McDonald, Gail, move from Principal's Secretary for Reeceville Elementary School to Facilities Secretary for the Administration Building. Effective: 6/18/2018.

5. **Change of Status**

RECOMMENDED MOTION: That the Board of School Directors approve the Change of Status as indicated:

a. ADMINISTRATION

- 1) Downing, Shannon, move from Assistant Principal for the Coatesville Area Senior High School to Assistant Principal for the Coatesville Area Intermediate High School. Posted: 4/25/2018. Effective: 7/1/2018. SP4: Staff.

3. **EDUCATION COMMITTEE** (*Bashera Grove, Chair*)

A. **Probation Contracts 2018-2019**

RECOMMENDED MOTION: That the Board of School Directors approve the contracts between the Court of Common Pleas of Chester County Juvenile Probation Department and the Coatesville Area Senior High School, and the Coatesville Area Intermediate High School (9/10) (Confidential Enclosure).

B. **Request for Overnight Cheerleading Camp**

RECOMMENDED MOTION: That the Board of School Directors approve the cheerleader's attendance at an overnight cheerleading camp. (Confidential Enclosure)

C. **Request for Overnight Football Camp**

RECOMMENDED MOTION: That the Board of School Directors approve the football team's attendance at an overnight football camp. (Confidential Enclosure)

4. **OPERATIONS COMMITTEE** (*James Hills, Chair*)

A. **Request for Waiver of Fees Cross Fit Challenge**

RECOMMENDED MOTION: That the Board of School Directors approve the request for waiver of fees for facilities use in the amount of \$8,142 for the Cross Fit Challenge being hosted by the Football Booster Club. (Enclosure)

B. **Girls Volleyball Booster Club Proposal**

RECOMMENDED MOTION: That the Board of School Directors approve the request for the formation of a volleyball booster club (Enclosure).

5. **POLICY COMMITTEE** (*Tom Siedenbuehl, Chair*)

A. **Policy 711 – Advertising on School Property - First Reading**

RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 711.

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- Beamlak Abraham
- Catherine Courreges
- Katie Hadzor
- Laurie Shannon-Bailey
- Donna Urban
- Khadijah AlAmin
- Elwood Dixon

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT

Motion: Ann Wuertz

Second: Dean Snyder

Time: 8:06 P.M.

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2018 and on the District Website.
Copies of the minutes will be maintained in the Office of the Board Secretary.*